

**Walatowa High Charter School  
Governing Board Meeting Minutes  
May 15, 2019**

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**I. Call to Order:**

Meeting was called to order at 6:39 p.m. by Mr. Stuart Gachupin.

**II. Pledge of Allegiance:**

Mr. Stuart Gachupin led the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: Mr. Stuart Gachupin, President Mr. Kenneth Sando, Mr. Ryszard Wasilewski and Ms. Corrine Yepa

**IV. Approval of Agenda:**

Mr. Stuart Gachupin reviewed the agenda and asked if any changes need to be made. No changes were made. Mr. Stuart Gachupin made a motion to approve the agenda as presented. Ms. Corrine Yepa seconded the motion. Motion passed.

**V. Introduction of Guests:**

There were no guests at this meeting.

**VI. Public Comments:**

There were no public comments made at this meeting. There were no public comments made regarding the 2019-2020 Budget.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of April 2019:

A. **Finance Committee:** Ms. Katherine Toya informed the board that the Business office will be closing out all Accounts Payable by the 2<sup>nd</sup> week of June, closing out programs, BARs and journal entries.

**Audit Committee:** Ms. Katherine Toya informed the board that the correction plan is being completed to submit to PED.

B. Ms. Katherine Toya explained the expenditure reports for April 2019 to the governing board members. Ms. Corrine Yepa made a motion to approve the expenditure reports as presented. Motion was seconded by Mr. Stuart Gachupin. Motion passed with 4 in favor and 0 against.

- C. Ms. Katherine Toya presented the bills paid in April 2019. There were no questions regarding bills paid. Ms. Katherine Toya explained the bills. Mr. Stuart Gachupin made a motion to approve the bills paid and motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 4 in favor and 0 against.
- D. Ms. Katherine Toya presented the BARS for May 2019 to the governing board members. There were no questions with the BARS. Mr. Ryszard Wasilewski made a motion to approve the BARS as presented. Motion was seconded by Mr. Kenneth Sando. Motion passed with 4 in favor and 0 against.
- E. Ms. Katherine Toya presented the Open Maintenance BAR. Intra-Budget Transfers will be made to cover negative balances in all funds. Ms. Corrine Yepa motioned to approve the Open Maintenance BAR. Motion was seconded by Mr. Kenneth Sando. Motion passed with 4 in favor and 0 against.

#### **VIII. Reports:**

- A. Principal Mr. Arrow Wilkinson provided the principal's report for February 2019.

See the attached report.

#### **IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H (2), NMSA 1978 for discussion for Personnel Issues.**

An Executive Session began at 7:04 p.m. and ended at 7:45 p.m.

#### **X. New Business:**

- A. Ms. Katherine Toya presented the WHCS Budget for 2019-2020 school year. There were no questions regarding the budget. Mr. Stuart Gachupin made a motion to approve the WHCS Budget for 2019-2020 school year. Motion was seconded by Mr. Kenneth Sando. Motion passed with 4 in favor and 0 against.
- B. Mr. Arrow Wilkinson presented the WHCS 2019-2020 IDEA-B Grant Application. There were no questions regarding the grant. Mr. Stuart Gachupin made a motion to approve the WHCS IDEA-B Grant Application for 2019-2020 school year. Motion was seconded by Ms. Corrine Yepa. Motion passed with 4 in favor and 0 against.
- C. Mr. Arrow Wilkinson presented the WHCS 2019-2020 Title I Grant Application. There were no questions regarding the grant. Mr. Stuart Gachupin made a motion to approve the WHCS Title I Grant Application for 2019-2020 school year. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 4 in favor and 0 against.
- D. The governing board meeting minutes for April 24, 2019 were presented for review and approval. Ms. Corrine Yepa made a motion to approve the meeting minutes as presented. Motion was seconded by Mr. Stuart Gachupin. Motion passed with 4 in favor and 0 against.

**XI. Personnel:**

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No personnel issues were discussed at this meeting.

**XI. Governing Board Issues:**

The next meeting will be held on June 19, 2019 at the Walatowa High Charter School; 6:00 p.m.

**XII. Adjournment:**

Mr. Stuart Gachupin made a motion for adjournment at 8:07 p.m. and seconded by Mr. Kenneth Sando. Motion passed.