



147 Bear Head Canyon Rd. Jemez Pueblo, NM. 87024. Ph.# (575) 834-0447. Fax # (575) 834-0449. [www.walatowahcs.org](http://www.walatowahcs.org)

**Walatowa High Charter School –  
Charter Renewal Documentation showing compliance with school  
condition**

**Condition:**

The school shall submit a plan outlining how the school will train staff and the governing board and then ensure compliance with the Open Meetings Act. The plan must include action steps (to include updating the school’s web page information on school governance), a timeline and persons responsible.

I affirm that the Information is complete or have provided further explanation in the comment section below.

Dr. Arrow Wilkinson (Ariakra/Muskoke)  
WHCS Executive Director

June 18, 2022  
Date (On or before June 30 of each year)

- Governing Board members attended the required governing body training. (WHCS Executive Director and/or designee who is responsible for the public records of the Walatowa High Charter School will be required to complete the Open Meetings Act Training and Inspection of Public Records Act Training annually).

<b>Governing Board member</b>	<b>Trainings Courses Completed:</b> Ethics and Responsibilities (1), Finance (1), ECLR (1), Open Government/Organization Performance (1), Budget Equity and Adequacy (2), Academic Accountability (2)	<b>Date of Training</b>	<b>Training hours completed</b>
Kenneth Sando		June 15, 2022	8 hrs.

Danielyn Pino		June 6, 2022	8 Hrs.
Stuart Gachupin		June 6, 2022	8 hrs.
Sotela Valverde	PCSNM-ECLR (1), Open Government/Organization Performance (1)Academic Accountability (2)	NMPED (4) hrs, June 10, 2022 /PCSNM (4) hrs. June 15, 2022	8 hrs.
Bobbie Shendo		See certificate below.	8 hrs.

Comments on completion of item 1, (complete if needed): Governing Board Training was provided by the Public Charter Schools of New Mexico and NMPED Charter School Division. Sotela Valverde completed the New Member Training Courses through NMPED Charter Division and PCSNM Courses. Bobbie Shendo is a new member to the WHCS Governing Board but is not new to being a board member. She recently resigned from the governing board of another charter school and transitioned to WHCS. Her required hours were completed during the 2021-2022 school year. Ms. Shendo certificate is provided below.

Email Communication verifying completion of Governing Board Training from PCSNM:

Lauren Hunter  
June 16, 2022-10:20 AM (17 minutes ago)

Hi Arrow, I can save you a couple steps here as I submit all completed training to PED for their records (Will do that next week).

Certificates will be provided by PCSNM.

2. The WCHS Governing Board has complied with the Open Meetings Act during the period covered by this assurance:
  - a. WCHS held the following open meetings pursuant to NMSA 1978, §10-15-1, et.seq. (Complete the chart or provide a link to the website which shows this information.)

Type of Meeting Held (regular, special or emergency)	Date agenda and notice posted (at least 72 hours in advance)	Date Meeting Held	Date Final meetings minutes were posted or made available to the public.	Website posting location (link) of notice.
Regular	June 10, 2022	June 15, 2022	July , 2022	www.walatowahcs.org

- b. WCHS passed its Annual Resolution addressing compliance with OMA notice provisions on June 15, 2022 and posted a copy on its website or made it otherwise available to the public by June 17, 2022
3. WCHS governance information posted the school's website:

Pertinent Information	Date Posted or Date Information revised	Contact Information
Open Meetings agendas and minutes	Approved on June 15, 2022	N/A
Current list of board members and contact information*	Kenneth Sando, WHCS President.	kennethsando@walatowahcs.org
	Danielyn Pino, WHCS Vice President	<a href="mailto:danielpino@walatowahcs.org">danielpino@walatowahcs.org</a>
	Sotela Valverde, WHCS Treasure	sotelavalverde@walatowahcs.org
	Bobbie Shendo, WHCS Secretary	bobbieshendo@walatowahcs.org
	Stuart Gachupin	stuartgachupin@walatowahcs.org
Information on how to contact school staff*	<p>Address: Walatowa High Charter School. 147 Bear Head Canyon Rd. Jemez Pueblo, NM 87024</p> <p>Telephone #: (575) 834-0447</p> <p>Schedule Meeting: Shelly Chinana, WHCS Executive Assistant, <a href="mailto:schinana@walatowahcs.org">schinana@walatowahcs.org</a></p> <p>School Website: www.walatowahcs.org</p>	

**Certificate of Completion  
Governing Board Training**



Is hereby presented to

**Bobbie Shendo**

**Congratulations on completing EIGHT hours of Integrated Governing Board Training  
KC\_FY228**

- Open Government/Organization Performance (1 hour)
- Ethics and Responsibilities (1 hour)
- Academic (2 hours)
- Finance (3 hours)
- CLR (1 hour)

*Kelly Callahan*

**San Diego Riverside Charter School**

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Kelly Callahan  
Public Charter Schools of New Mexico