

FY 2018 CORRECTIVE ACTION PLAN

WALATOWA HIGH
 CHARTER SCHOOL NAME: CHARTER SCHOOL

FINDING NUMBER	FINDING DESCRIPTION	STEPS TO RESOLVE FINDING	RESPONSIBLE PERSON	DUE DATE
2018-01	Internal Control over Bank Reconciliations	WHCS will make sure there are no possible misstatements of the financial statements by properly classifying all outstanding items' at year end.	Katherine Toya / Francine Garcia	6/30/2019
2018-002	Internal Control over Financial Reporting	WHCS will ensure all Funds that require journal entires to be processed by year end.	Katherine Toya	6/30/2019
2018-003	Personnel Files	WHCS will ensure all personnel files kept updated documents for the current school year.	Katherine Toya	5/30/2019
2018-004	Audit Confidentiality	WHCS has resolved the issue of the Audit Rule 2.2.2.10 for discussion of potential audit findings.	Katherine Toya	5/30/2019
2018-005	Timely submission of NMERB & NMRHC	WHCS will ensure timely submission of ERB & RHC payments to avoid future late payments.	Katherine Toya	5/30/2019
