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CONTINUOuS LEARNING Assurances & LOCAL PLAN

As a result of COVID-19 and the closing of schools, superintendents and charter school leaders must complete this packet and submit to the New Mexico Public Education Department by **Wednesday, April 15, 2020.** The packet contains the following items:

1. Assurances Document
2. Continuous Learning Plan Considerations

**Submission**

* All required documents must be emailed as a single package to CL.Plan@state.nm.us by **Wednesday, April 15, 2020**.
* Please direct questions to Gwen Perea Warniment, PhD, Deputy Secretary for Teaching, Learning, and Assessment at Gwen.Warniment@state.nm.us.

To access Continuous Learning guidance documents and resources, visit the PED website at:

<https://webnew.ped.state.nm.us/bureaus/safe-healthy-schools/covid-19-coronavirus/>

**Assurances Document**

Date: 4/7/2020

School District/State Charter Name: Walatowa High Charter School

Name of Person Completing Assurances: Dr. Arrow Wilkinson

Contact Phone Number: 505-410-4365

 Contact Email: awilkinson@walatowahcs.org

District/State Charter (LEA) identified/named as Walatowa High Charter School hereby assures the New Mexico Public Education Department that:

1. the LEA will follow the requirements for a Continuous Learning Plan for the remainder of the 2019-20 school year;
2. the LEA will develop a Continuous Learning Plan that meets course and demonstration of competency requirements for high school seniors;
3. the LEA will pay all current hourly employees during the balance of the 2019-20 school year based on the plan developed;
4. the LEA will submit a completed Continuous Learning Plan by Wednesday, April 15, 2020; and
5. the LEA will enroll all new students according to state statute and the local district/state charter enrollment policies and provide an education plan for all new students for the duration of the 2019-20 school year.

Dr. Arrow Wilkinson 4/7/2020

Superintendent Signature Dr. Arrow Wilkinson Date: 4/7/2020

*Please print signature or sign electronically*

**Continuous Learning Plan**

Date 04/07/2020

Distract/State Charter Name Walatowa High Charter School

**High School Senior Continuous Learning Plan**

How are you ensuring credit requirements are met?

WHCS Students must complete remaining course assignment requirements and end of course assessment which is developed by instructor.

How will you support completion of dual enrollment courses?

Dual Credit Classes had been offered and completed during the Fall 2019 Semester only.

Describe the local demonstrations of competency options which will be used for seniors who still need to meet competency requirements in one or more subject areas (PPT presentations, virtual or physical projects, on the job experiences, community services, virtual presentations, local portfolios, etc.).

Completion of remaining course related materials which are developed by WHCS Instructor and End of Course Exam.

Please describe your plan to ensure graduation and completion of *Next Steps Plans* for seniors.

Next Step Plan Review: WHCS designated staff and individual senior students reviewed Next Step Plan last week of December 2019. Discussed remaining graduation requirements with individual students in order to graduate and receive diploma. Final exit Next Step Plan meeting will be conducted via e-mail and phone conversation with student and parent no later than May 2020.

**Academic Support**

Briefly describe the professional development plan for your staff related to continuous learning. What support might you need?

The primary necessity for all staff to effectively transition into online learning is the ability to access and utilize online educational resources for teacher and administrative professional development and to effectively implement a schoolwide online learning management system (LMS). Imperative for this transition is that laptop computers and tablets as well as IT support are readily made available for teachers, administrators and staff.

In addition, due to the rural physical location of the Walatowa High Charter School, wifi and device access is limited.

Please describe how you will support continuous learning for Pre-K through 11th grade students based on the resources and capacity of your community.

WHCS student population is from the following tribal communities: Pueblo of Jemez, Pueblo of Zia and Santo Domingo and Jemez Valley Corridor. The tribal communities have closed access to all school personnel that are not from those specific tribal communities. Wifi access is limited but for students that have access; WHCS Instructors have provided lessons and activities that are distributed via e-mail to parents, Tribal Education Directors of Jemez/Zia and posted on WHCS Google Classroom, and WHCS School website. In addition, students receive hard copy packets of assignments and workbooks delivered by WHCS Staff member or mailed.

Will online learning be used? If so, what tech support will be available for families and teachers?

Online learning is our first option but due to the limited Wifi access and access to devices such as personal laptops, phones and/or desktops computers, WHCS has provided the hard copies of all assignments and workbooks.

If so, how will you ensure that all students have adequate access to devices and the internet? What support might you need?

WHCS is in need of 20 additional google Chromebook for students.

Please describe additional measures you will take to support students with disabilities, students at-risk, and students served under Title Programs (EL, Migrant, etc.).

Assignments that are developed by the WHCS Instructors for all WHCS students incorporate TESOL strategies for ELL learners; power point presentations, videos, hands one assignment and modified written assignments. Modifications and accommodations are based on students individualized education plans (IEPs). Teachers continue to integrate best practices as outlined in the Responsive Classroom Model with emphasis on Social-Emotional Learning (SEL) strategies. SEL methods are being merged with Positive Behavioral Interventions and Supports (PBIS) to identify specific student needs and to provide targeted interventions.

How will teachers check-in with students? How frequently?

To streamline communication, WHCS Instructors will be communicating with students from Monday to Thursday from 9 AM – 12:00 P.M. via Email, Google Classroom and Google Sites Class and Private Commenting sections. On Fridays, students can communicate with their WHSC Instructor via Email.

Please describe your plan for Career and Technical Education.

Walatowa High Charter School has secured grant funding for Innovation in Science and Technology from the Southern Regional Educational Board. The school is in the process of obtaining a quote to purchase Equipment/Supplies/Consumables/Software and Hardware from Studica. Furthermore, due to the Corona Virus travel restrictions we are seeking to implement virtual professional development training to offer the class for the Fall 2020 semester.

Please describe your plan to address electives/specials.

WHCS offers one elective course, Art. WHCS Art Instructor has developed and implemented distant learning lessons.

**Social and Emotional Supports**

How will you utilize counselors and social workers?

Walatowa High Charter School has ensured that students and families have access to the Pueblo of Jemez Health and Human Service Response Team, Behavioral Health Team and teachers to address questions and concerns in conjunction with the Corona Virus. Students in need of counseling services will be referred to the tribal behavioral counselor. Temporary office hours of the tribal medical facilities is posted and regularly updated on the school’s website, google classroom, and tribal education directors and sent to parent e-mail.

How will you support students’ social-emotional needs?

The school’s response plan takes into account the different needs of students and connects students/parents/communities to a compilation of social-emotional learning (SEL) and self-care resources. These resources are made available on the school’s website and through consistent email and phone communication with community leaders, parents, guardians and students. Walatowa High Charter School is continuously building and sharing social and emotional learning strategies to support students, families and staff to use emotional intelligence strategies according to the RULER (Recognizing, Understanding, Labelling, Expressing, and Regulating) approach.

**Family & Community Communication**

How will you keep families informed about changing circumstances?

WHCS distributes consistent information provided by NMPED and NMDOH to students and parents via e-mail, WHCS website post, and POJ Tribal community update through POJ Tribal Education Department.

How will you support families and caregivers as they facilitate learning at home?

WHCS provides articles and literature posted on WHCS website and sent via e-mail to parents to give tips on how to facilitate learning from home. In addition, WHCS Instructors and Administration is available for any guidance.

How will you support families and caregivers as they support the social-emotional needs of their children?

The school’s response plan takes into account the different needs of students and connects students/parents/communities to a compilation of social-emotional learning (SEL) and self-care resources. These resources are made available on the school’s website and through consistent email and phone communication with community leaders, parents, guardians and students. Walatowa High Charter School is continuously building and sharing social and emotional learning strategies to support students, families and staff to use emotional intelligence strategies according to the RULER (Recognizing, Understanding, Labelling, Expressing, and Regulating) approach. Walatowa High Charter School has ensured that students and families have access to the Pueblo of Jemez Health and Human Service Response Team, Behavioral Health Team and teachers to address questions and concerns in conjunction with the Corona Virus. Students in need of counseling services will be referred to the tribal behavioral counselor. Temporary office hours of the tribal medical facilities is posted and regularly updated on the school’s website, google classroom, and tribal education directors and sent to parent e-mail.

**Other**

How will you reflect, monitor, and evaluate the effectiveness of the implementation of this plan and the results?

Walatowa High Charter School (WHCS) initiated its Continuous Learning Plan (CLP) by conducting a comprehensive needs assessment focusing on the strategic prioritization of rigorous yet attainable goals linked to data-driven decision-making to ensure student learning. Distributed leadership and collaboration will ensure continuous communication with all stakeholders, including families and community engagement, regarding the CLP’s objectives, progress and results. Online curriculum delivery and quality of instruction are consistently monitored and assessed to ascertain that curriculum and instruction are aligned to district, state and national standards that include college- and career readiness. Continuous evaluation of curriculum delivery in conjunction with implementation of social-emotional learning (SEL) practices is monitored through the use of the Assessment Tool for Teachers based on the Responsive Classroom Model. WHCS continues to utilize its collaborative Professional Learning Community (PLC) process of collective inquiry to assess and review student learning and build capacity of teachers and leaders effectively.

***Please include any other relevant information or documents related to your Continuous Learning Plan***

**Continuous Learning Plan Signature Line**

Dr. Arrow Wilkinson 04/08/2020

Superintendent Signature Date 4/8/2020

*Please print signature or sign electronically*