**Walatowa High Charter School**

**Governing Board Meeting Minutes**

**September 25, 2019**

**I. Call to Order:**

Meeting was called to order at 6:41 p.m. by President Kenneth Sando.

**II. Pledge of Allegiance:**

President Kenneth Sando led the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: President Kenneth Sando, Mr. Stuart Gachupin, and Mr. Ryszard Wasilewski

**IV. Approval of Agenda:**

President Kenneth Sando reviewed the agenda and asked if any changes need to be made. No changes were made. President Kenneth Sando made a motion to approve the agenda as presented. Mr. Stuart Gachupin seconded the motion. Motion passed with 3 in favor and 0 against.

**V. Introduction of Guests:**

There were no guests at this meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of August 2019:

1. **Finance Committee:** There were no reports at this meeting.

**Audit Committee:** There were no reports at this meeting.

1. Ms. Katherine Toya explained the expenditure reports for August 2019 to the governing board members. President Kenneth Sando made a motion to approve the expenditure reports as presented. Motion was seconded by Mr. Stuart Gachupin. Motion passed with 3 in favor and 0 against.
2. Ms. Katherine Toya presented the bills paid in August 2019. There were no questions regarding bills paid. Mr. Stuart Gachupin made a motion to approve the bills paid and motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.
3. Ms. Katherine Toya presented the BARS for September 2019 to the governing board members. There were no questions with the BARs. President Kenneth Sando made a motion to approve the following BARS as presented. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.

* 552-000-1920-0014-I
* 552-000-1920-0015-M
* 552-000-1920-0016-M
* 552-000-1920-0017-M
* 552-000-1920-0018-M
* 552-000-1920-0019-D
* 552-000-1920-0020-I
* 552-000-1920-0021-I

**VIII. Reports:**

1. Principal’s report – See Attached report

**IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

There was no executive session held at this meeting.

**X. New Business:**

1. Principal Arrow Wilkinson presented the WHCS Per Pupil Expenditures Policies & Procedures for approval. Mr. Wilkinson explained the policies & procedures to the board. There were no questions. Mr. Ryszard Wasilewski made a motion to approve the WHCS Per Pupil Expenditures & Polices. Mr. Stuart Gachupin seconded the motion. Motion passed with 3 in favor and 0 against.

1. Ms. Katherine Toya presented the 2018-19 Fixed Assets for approval. The board reviewed the documents. There were no questions or concerns. Mr. Stuart Gachupin made a motion to approve 2018-19 Fixed Assets. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.
2. The governing board meeting minutes were presented for approval for July 24th & August 28th, 2019. There were no questions or concerns regarding the minutes. President Kenneth Sando made a motion to approve the governing board minutes for July 24th & August 28th. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.

**XI. Governing Board Issues:**

The next meeting will be held on October 23, 2019 at the Walatowa High Charter School; 6:00 p.m.

**XII. Adjournment:**

President Kenneth Sando made a motion for adjournment at 7:49 p.m. and seconded by Mr. Stuart Gachupin. Motion passed with 3 in favor and 0 against.