**Walatowa High Charter School**

**Governing Board Meeting Minutes**

**October 23, 2019**

**I. Call to Order:**

Meeting was called to order at 6:52 p.m. by Mr. Stuart Gachupin.

**II. Pledge of Allegiance:**

Mr. Stuart Gachupin led the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: Mr. Stuart Gachupin, Ms. Corrine Yepa and Mr. Ryszard Wasilewski

**IV. Approval of Agenda:**

Mr. Stuart Gachupin reviewed the agenda and asked if any changes need to be made. No changes were made. Mr. Stuart Gachupin made a motion to approve the agenda as presented. Mr. Ryszard Wasilewski seconded the motion. Motion passed with 3 in favor and 0 against.

**V. Introduction of Guests:**

There were no guests at this meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of September 2019:

1. **Finance Committee:** There were no reports at this meeting.

**Audit Committee:** There were no reports at this meeting.

1. Ms. Katherine Toya explained the expenditure reports for September 2019 to the governing board members. Mr. Stuart Gachupin made a motion to approve the expenditure reports as presented. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 favor and 0 against.
2. Ms. Katherine Toya presented the bills paid in September 2019. There were no questions regarding bills paid. Mr. Stuart Gachupin made a motion to approve the bills paid and motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.
3. Ms. Katherine Toya presented the BARS for October 2019 to the governing board members. There were no questions with the BARs. Mr. Stuart Gachupin made a motion to approve the following BARS as presented. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.

* 552-000-1920-0023-M
* 552-000-1920-0024-M
* 552-000-1920-0025-I
* 552-000-1920-0026-IB
* 552-000-1920-0027-IB
* 552-000-1920-0028-IB
* 552-000-1920-0029-IB
* 552-000-1920-0030-IB
* 552-000-1920-0031-IB

**VIII. Reports:**

1. Principal’s report – See Attached report

**IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

There was no executive session held at this meeting.

**X. New Business:**

1. Principal Arrow Wilkinson presented the request for out-of-state travel for professional development for two staff members for STEM curriculum projects in North Carolina. Mr. Ryszard Wasilewski made a motion to approve the out-of-state travel. Mr. Stuart Gachupin seconded the motion. Motion passed with 3 in favor and 0 against.

1. The governing board meeting minutes were presented for approval for September 25th & September 27th, 2019. There were no questions or concerns regarding the minutes. Mr. Stuart Gachupin made a motion to approve the governing board minutes for September 25th & September 27th, 2019. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.
2. Principal Arrow Wilkinson presented and requested approval for the purchases of 2020 Ford Expedition and 2016 Bluebird Yellow School Bus (subject to change if needed). There were no questions from the governing board therefore, Mr. Stuart Gachupin made a motion to approve the purchases of 2020 Ford Expedition and 2016 Bluebird Yellow School Bus. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.

**XI. Governing Board Issues:**

The next meeting will be held on November 20, 2019 at the Walatowa High Charter School; 6:00 p.m.

**XII. Adjournment:**

Mr. Stuart Gachupin made a motion for adjournment at 7:34 p.m. and seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.