**2021-2022 WHCS CONTINUOUS LEARNING PLAN**

**REMOTE ON-LINE PROGRAM**

**RE-ENTRY PLAN**

**PHASE I**

Walatowa High Charter School (WHCS) initiated its Re-Entry Plan by conducting comprehensive needs assessment focusing on the strategic prioritization of rigorous yet attainable goals linked to data-driven decision-making to ensure student learning. Distributed leadership and collaboration ensured continuous communication with all stakeholders, including families and Tribal Administration, regarding the Re-Entry Plan objectives, progress and results.

Walatowa High Charter School (WHCS) students will participate in the high-level learning they are used to, but in a structured online environment. WHCS Instructor designed curriculum and curriculum designed in partnership with UNM-Los Alamos and Institute of American Indian Arts will drive the lesson plan development and implementation.

Please note, elements of the extended WHCS Continuous Learning Plan into fall 2021  may be subject to change based on new information and guidance from the NM State Department of Health, Pueblo of Jemez, Pueblo of Tsyia Tribal Administrations and health agency partners. We will continue to share relevant updates with our community.

WHCS:

* Students will receive a WHCS-provided laptop.
* Wifi access is limited but for students that have access; WHCS Instructors will provide lessons and activities that are distributed via email to parents, Tribal Education Directors of Jemez/Zia and posted on WHCS Google Classroom, and WHCS School website. In addition, students receive hard copy packets of assignments and workbooks delivered by WHCS Staff members or mailed.
* Students will use WHCS Google Classroom to access remote on-line core courses. WHCS core courses supplemented by teacher-created lessons, solely teacher-created lessons, college-created curriculum.  Hardcopies of material and individual flash drives will be provided to all students.
* Students must log on to each class period daily to be marked present, the emphasis will be on assignment completion, mastery of material and assessment improvement.
* Self-guided and live learning will occur with a focus on competency of standards and units of instruction.
* Staff will use targeted data collection through various assessments to determine progress toward goals in order to guide instruction.
* Teachers will provide ongoing feedback and WHCS grading practices will be used.
* Teachers will provide virtual daily hours, and live individual and/or small group sessions will be available.
* NEXT Step Plan educational program plan for each student via email, virtual and/or phone communication.
* Parents are encouraged to actively participate in student learning to assist school with ensuring student participation and completion of courses.
* Assessments: SAT/ACT/Accuplacer/ASVAB assessments will be conducted online.
* Tribal Education Departments of Jemes and Tsyia are available for student support services.

**INTERVENTION**

**(ALL PHASES)**

WHCS implements a school wide multi-tiered RTI (Response to Intervention) Level I approach. Each student is required to participate in the WHCS Reading Plus Program. The Student Reading Program is differentiated based on initial and ongoing student assessment in Reading plus Program.

* Short Cycle Assessment: Students will participate in the Accuplacer quarterly. Results are disaggregated to identify student growth and areas of improvement which will drive WHCS Instructors lesson plan development.
* Efficient differentiation of instruction is incorporated into individualized student learning as documented and evaluated in the schools online Teacher Plan Books, Common Core Lesson Plan, Google Classroom, Reading Plus Program). “Lesson Planner” platform. Use of *TPB’s* “*Learning Analytics' ' along* with various state assessments examines group and sub-group student performance necessary to guide the development of improvement plans and to identify at-risk students who may need intervention support. To facilitate and track home-school and parent-teacher communication will be documented within the TPB platform and/or Google Classroom.
* To further assist and include parents in their child’s learning lesson plans, homework, and electronic communications are shared electronically, via email or text via the online platform.
* Next Step Plan: Bi-annually, parents/students and WHCS faculty will discuss completed assessments, course requirements and school student plan via google meet, email and/or phone communication.
* Tutoring: Mandatory tutoring for any student who’s grade is below a 70%. Afternoon tutoring is made available Monday - Thursday with each instructor.
* WHCS Instructor weekly communication is required to ensure student participation. Instructors are assigned a student group to communicate via phone, email and or virtual to ensure comprehension of school goals and objectives.

**WHCS Faculty and Staff Information**

Graduation Guidance:

https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_GraduationGuidance.pdf

CTE Guidance: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_CTE.pdf

Supporting Teachers: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_SupportingStudentTeachers.pdf

* ELL Support: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_ELsBMEPsSSBB.pdf
* Formative Assessments: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_FormativePracticeIdentifyLearningNeeds.pdf>
* ACT/SAT <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_ACTSATtesting.pdf>
* Reporting Abuse: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_ReportingAbuse.pdf>  \*Pueblo of Jemez Social Services and POJ Police will be notified.
* Helping Children Cope with Covid-19: <https://cyfd.org/docs/NM_COVID-19_Coping_Poster.pdf>
* Migrant Education: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_MigrantEducationProgram.pdf>
* Virtual Classroom Guidance: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_ChecklistVirtualClassroom.pdf

**WHCS SAFETY GUIDELINES - (Phase I)**

* WHCS Faculty and staff will be REQUIRED to follow ALL safety protocols when on WHCS Campus.
* WHCS Faculty and Staff will be required to wear face coverings indoors and outside on school property.
* ALL staff members will  have their temperatures taken upon arrival at school.
* WHCS Staff will be allowed to remove face coverings when eating or drinking.
* Frequent hand washing will be required at regular intervals throughout the day with both soap and water, and hand sanitizer.
* WHCS Staff will be expected to perform an self assessment of their health including temperature and other known COVID-19 symptoms prior to coming to Walatowa High Charter School.
* Videos, signs and literature will be distributed regarding COVID-19 symptoms, preventing spreading germs, hand washing, etc.
* Signage about COVID-19 symptoms, preventing spreading germs, hand washing, etc. will be placed strategically throughout school and district buildings.
* Borrowing or sharing of any items will be restricted.
* Daily cleaning protocols based on CDC guidance will be followed, with an emphasis on frequent cleaning of high-touch/high-traffic areas.
* Classrooms and high traffic areas will be stocked with cleaner, paper towels and hand sanitizer.
* Hand sanitizer stations are being installed in other strategic locations in schools HVAC systems have been checked and will be monitored for proper airflow and circulation.
* Office will be designated and  will be managed to provide appropriate isolation of sick students or staff.
* WHCS will take guidance from the NM Department of Health, Jemez Health and Human Services  in the event a student or staff member contracts COVID-19.
* In regards to safety, a number of COVID Safe Practices will be put in place including the regular disinfecting of school sites.

Please note, the plan is subject to change based on New Mexico State Health Orders, Pueblo of Jemez Health Orders, Pueblo of Tsyia Health Orders or New Mexico Public Education Department requirements.

**WHCS Parent and Student Expectations**

**Students will...**

Reflect on their learning and self-assess using tools provided by the WHCS Faculty and Staff.

Participate in training/instruction in remote learning expectations.

Access assignments on their own time and at their own pace, but make adequate weekly progress in all courses.

Participate in teacher lessons when scheduled, and/or review recordings as needed.

Respond to emails and messages from the school within 24 hours.

Proactively communicate with the WHCS Faculty and/or designated staff immediately what is working and what is not.

Follow WHCS technology expectations and guidelines.

Know and access the WHCS support structures for technology and digital curriculum as needed.

Participate in training on the appropriate use of devices.

Participate in training on how to use the WHCS Google Classroom, Reading Plus.

Participate in training on how to use other integrated technology software and programs.

Engage in social and emotional learning (SEL) check-ins and reflections using teacher provided tools.

**Parents will...**

Help your student be ready to learn by providing a supportive learning environment including time, space and resources necessary for learning.

Communicate regularly with WHCS Faculty and Staff regarding needs.

Take advantage of parent resources available on school websites to support student learning.

Update school with accurate contact information, such as email, phone number and address, and preferred time for check-ins.

Monitor student progress within WHCS Google Classroom and the SKYWARD Parent Portal.

Monitor student engagement through planning, prioritizing, organization, goal setting and time management.

Collaborate with WHCS Faculty and Staff, JHHS Counseling services, and Tribal Education Departments to increase student motivation and engagement.

Monitor the use and care of WHCS-provided devices. Please review and sign WHCS

Contact your WHCS Faculty and staff for assistance when needed.

Share information with school staff regarding the impact of school closure and pandemic on the family.

Communicate with school staff any barriers to participating in remote learning

Resources:

Distance Learning: 8 Tips to Help Your Child Learn at Home

[https://www.understood.org/en/school-learning/learning-at-home](https://www.understood.org/en/school-learning/learning-at-home/homework-study-skills/online-learning-how-to-prepare-child?utm_source=google&utm_medium=paid&utm_campaign=covid-apr20-fm&gclid=CjwKCAjw1K75BRAEEiwAd41h1ArcnVMeR1-lT-yaCiZtoIWJHDz871aDdVZHfGYwSBmOpWx01X8xmxoCMoAQAvD_BwE)

**MODIFIED LEARNING PROGRAM**

**PHASE II**

The school year will begin with remote on-line learning for all students. **Remote learning will continue until Pueblo of Jemez and Pueblo of Tsyia Tribal Administration lift community Stay At Home Orders, and WHCS Governing Board/ WHCS Administration deem safe to transition to modified in-person learning and ultimately in-person learning.**

Students will attend school two days a week with Group A attending on Monday and Tuesday and Group B attending on Wednesday and Thursday to ensure fewer students are on campus to maximize physical distancing. Learning will continue online at home for the days students are not physically in class. Groups will be determined by last name and grade. Facilities will accomodate in person classes at 50% capacity and arranged so that there is 6 feet between students.We will work with families who have more than one last name and with families that have more than one child WHCS in an attempt to place all siblings on the same schedule where possible. WHCS will be closed on Friday for deep cleaning.

Families who wish to remain on remote on-line learning will be able to do so, however, there is a chance their teacher(s) may change.

WHCS:

* **Attendance**: On days when students are on campus, the student will be marked present when they arrive at class daily and on time. On their remote learning days, students will be marked present when they log in for learning and complete assignments.
* Students will have a WHCS-provided laptop to take home and back to school.
* On their in-person days, students will experience a typical school day with enhanced health and safety measures. ALL STUDENTS AND STAFF MUST ADHERE TO THE WCHS SAFETY PROTOCOL REQUIREMENTS AT ALL TIMES.
* Wifi access is limited but for students that have access; WHCS Instructors will provide lessons and activities that are distributed via email to parents, Tribal Education Directors of Jemez/Zia and posted on WHCS Google Classroom, and WHCS School website. In addition, students receive hard copy packets of assignments and workbooks delivered by WHCS Staff member or mailed
* Students will use WHCS Google Classroom to access remote on-line core courses. WHCS core courses supplemented by teacher-created lessons, solely teacher-created lessons, college-created curriculum.Hard copies of material and individual flash drives will be provided to all students.
* In the remote portion of the week, Students will use WHCS Google Classroom to access remote on-line core courses. WHCS core courses supplemented by teacher-created lessons, solely teacher-created lessons, college-created curriculum.Hard Copies of material and individual flash drives will be provided to all students.
* All courses offered during in-person learning will be available remotely, including dual credit.
* When remote, self-guided and live learning will occur with a focus on competency of standards and units of instruction.
* Parents are encouraged to actively participate in student learning to assist WHCS with ensuring student participation and completion of courses.
* Teachers will provide ongoing feedback and WHCS grading practices will be used.
* Teachers will provide virtual daily hours, and live individual and/or small group tutoring will be available.
* Parents are encouraged to actively participate in student learning to assist school with ensuring student participation and completion of courses.
* School events (assemblies, presentations etc.) will be modified or rescheduled. Virtual events will be held whenever possible.
* NEXT Step Plan educational program plan for each student via email, virtual and/or phone communication.
* Information on state assessments will be shared with students and families after the start of the school year. Staff will use targeted data collection through various assessments to determine progress toward goals in order to guide instruction.

**WHCS SAFETY GUIDELINES - (Phase II & Phase III)**

* WHCS Faculty, staff and students will be REQUIRED to follow ALL safety protocols.
* WHCS Students and Staff will be required to wear face coverings indoors and outside on school property. ALL students and staff members will  have their temperatures taken upon arrival at school.
* Students will be allowed to remove face coverings when eating or drinking.
* Frequent hand washing will be required at regular intervals throughout the day with both soap and water, and hand sanitizer.
* All parents will be expected to perform an assessment of their child's health before they leave home, including temperature and other known COVID-19 symptoms.
* Parents will send their child to school with a filled water bottle only and clean face covering. Face coverings will be available if needed. No Backpacks.
* Videos, signs and literature will be distributed regarding COVID-19 symptoms, preventing spreading germs, hand washing, etc. will be developed and maintained, with the expectation.
* Signage about COVID-19 symptoms, preventing spreading germs, hand washing, etc. will be placed strategically throughout school and district buildings.
* Borrowing or sharing of any items will be prohibited.
* Daily cleaning protocols based on CDC guidance will be followed, with an emphasis on frequent cleaning of high-touch/high-traffic areas.
* Classrooms and high traffic areas will be stocked with cleaner, paper towels and hand sanitizer
* Hand sanitizer stations are being installed in other strategic locations in schools
* HVAC systems have been checked and will be monitored for proper airflow and circulation.
* Health offices will be managed to provide appropriate isolation of sick students or staff.
* WHCS will take guidance from the NM Department of Health, Jemez Health and Human Services  in the event a student or staff member contracts COVID-19.
* The NMPED/JHHS is currently developing these guidelines for schools, and this will be updated with the guidelines when available.
* Pueblo of Jemez Public Works Department will inspect the facility to ensure that all physical safety protocols are implemented.
* In regards to safety, a number of COVID Safe Practices will be put in place including the regular disinfecting of school sites and buses.
* Please note, the plan is subject to change based on New Mexico State Health Orders, Pueblo of Jemez Health Orders, Pueblo of Tsyia Health Orders or New Mexico Public Education Department requirements.

**Student/parent information:**

* NM School Re-Entry Guidelines: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/20NMPED_ReentryRequirements_1Page6.24.pdf>
* Re-Entry Task Force Recommendations: https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/NMPED\_Reentry\_Task\_Force\_Recommendations\_June2020\_Report.pdf

**IN-PERSON LEARNING PROGRAM**

**Phase III**

Students will participate in typical classroom learning with enhanced health and safety measures. **However, students and families should be prepared to work with modified learning and/or remote learning in case of  Pueblo of Jemez and Pueblo of Tsyia Tribal Administration community Stay At Home Orders are re-applied and/or WHCS Governing Board/ WHCS Administration safety measures are applied.**

Families who wish to transition or remain on remote on-line learning will be able to do so at any time, however, there is a chance their teacher(s) may change.

Please note, elements of our plan may be subject to change based on new information and guidance from the NMPED, NMDOH, Pueblo of Jemez, Pueblo of Tysia, and JHHS.

WHCS:

* Students will report directly to the first hour when arriving on campus.
* Students will be marked present when they arrive at class daily and on time.
* Students will follow their daily schedule with enhanced health and safety measures.
* Students will have a WHCS-provided laptop to take home and back to school.
* Teachers will provide in-person instruction in a blended learning model with WHCS-adopted curriculum.Hard Copies of material and individual flash drives will be provided to all students.
* A modified schedule will be available based on whether or not physical distancing can be obtained.
* Students will not dress out for PE, and locker rooms will be closed.
* Teachers will provide ongoing feedback and WHCS grading practices will be used.
* Teachers will provide office hours, and live individual and/or small group sessions will be available.
* Training is available for students and parents on all learning platforms.
* Parents are encouraged to actively participate in student learning to assist school with ensuring student participation and completion of courses.
* Students will be able to participate in extracurricular activities such as band and high school athletics, following health and safety guidelines when available.
* Information on state testing will be shared with students and families after the start of the school year.Staff will use targeted data collection through various assessments to determine progress toward goals in order to guide instruction.
* School events (assemblies, concerts, etc.) will be modified or rescheduled. Virtual events will be held whenever possible.
* NEXT Step Plan educational program plan for each student in-person, via email, virtual and/or phone communication.
* WHCS Students, faculty and staff will adhere to all WHCS Safety protocols when on campus.

**WHCS SAFETY GUIDELINES - (Phase II & Phase III)**

* WHCS Faculty, staff and students will be REQUIRED to follow ALL safety protocols.
* WHCS Students and Staff will be required to wear face coverings indoors and outside on school property. ALL students and staff members will  have their temperatures taken upon arrival at school.
* Students will be allowed to remove face coverings when eating or drinking.
* Frequent hand washing will be required at regular intervals throughout the day with both soap and water, and hand sanitizer.
* All parents will be expected to perform an assessment of their child's health before they leave home, including temperature and other known COVID-19 symptoms.
* Parents will send their child to school with a filled water bottle only and clean face covering. Face coverings will be available if needed. No Backpacks.
* Videos, signs and literature will be distributed regarding COVID-19 symptoms, preventing spreading germs, hand washing, etc. will be developed and maintained, with the expectation.
* Signage about COVID-19 symptoms, preventing spreading germs, hand washing, etc. will be placed strategically throughout school and district buildings.
* Borrowing or sharing of any items will be prohibited.
* Daily cleaning protocols based on CDC guidance will be followed, with an emphasis on frequent cleaning of high-touch/high-traffic areas.
* Classrooms and high traffic areas will be stocked with cleaner, paper towels and hand sanitizer
* Hand sanitizer stations are being installed in other strategic locations in schools
* HVAC systems have been checked and will be monitored for proper airflow and circulation.Health offices will be managed to provide appropriate isolation of sick
* students or staff.
* WHCS will take guidance from the NM Department of Health, Jemez Health and Human Services  in the event a student or staff member contracts COVID-19.
* The NMPED/JHHS is currently developing these guidelines for schools, and this will be updated with the guidelines when available.
* In regards to safety, a number of COVID Safe Practices will be put in place including the regular disinfecting of school sites and buses.
* Please note, the plan is subject to change based on New Mexico State Health Orders, Pueblo of Jemez Health Orders, Pueblo of Tsyia Health Orders or New Mexico Public Education Department requirements.

**WHCS Information**

* NM School Re-Entry Guidelines: https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/20NMPED\_ReentryRequirements\_1Page6.24.pdf

**WHCS SPECIAL EDUCATION SUPPORT SERVICES**

**(ALL PHASES)**

* Staff will make weekly parent/student contact to be responsive to student needs Google Meet, via e-mail or phone contact. WHCS will document all contact.
* Meaningful collaboration between all IEP team members for each student via email, phone conversation and virtual when developing goals and objectives of plan.
* Virtual/Phone/email IEP meetings will continue as required.
* Reading instruction will be provided using a Multisensory Reading Approach and individualize Reading Plus Program online. Program differentiates based on student pre and ongoing assessment improvement.
* Teachers have access to additional resources to meet the IEP goals of students receiving specially designed instruction. WHCS G-Suite, Copy of modifications and accommodations, Teacher Pay Teacher WHC School Account.
* Ancillary Services through WHCS Contractor-Multi-Cultural Ancillary Services is available for speech and language and occupational therapy. WHCS Special Education Director will schedule appointments based on IEP.
* WHCS Special Education Director and assigned WHCS Educational Aid will collaborate with general education teachers to ensure accommodations and modifications are in place for students to access general education curriculum.Will review student work and virtual participation weekly.
* WHCS Instructional Faculty will be supported by the WHCS Special Education Director to ensure that Individual Educational Goals are being fulfilled. Bi-weekly student reports will be provided to the WHCS Special Education Director.
* Individual tutoring services. Tutoring services are available to students daily. In person will be scheduled once Stay at Home Orders are lifted from the Tribal Administration.
* JHHS Counseling services will be provided on a referral basis. Made available to all students.
* WHCS Special Education Director and assigned WHCS Educational Aid will collaborate with general education teachers to ensure accommodations and modifications are in place for students to access general education curriculum.
* WHCS Instructional Faculty will be supported by the WHCS Special Education Director to ensure that Individual Educational Goals are being fulfilled.
* In person/Small/Individual/ virtual group instruction will be available.
* Pueblo of Jemez Vocational Rehabilitation educational workshops and internships for students enrolled into the program. Virtual/In person scheduled meetings.

\* In person interaction-All WHCS Faculty, Staff and students will adhere to WHCS Safety Protocols.

WHCS Information:

* Special Education Re-Entry: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_SpecialEducation.pdf>
* Graduation Guidance: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_GraduationGuidance.pdf

**WHCS SOCIAL AND EMOTIONAL LEARNING**

**(All Phases)**

* Walatowa High Charter School counseling support is available to students, families, WHCS faculty and staff through the Pueblo of Jemez Health and Human Service Response Team, Behavioral Health.
* Social and Emotion activities such as; individual counseling, group counseling are provided by JHHS. Informational presentations are made available by the JHHS and WHCS through assignments, projects.
* Students in need of counseling services will be referred to the JHHS Behavioral Health Program. Office hours and safety protocols of the JHHS medical facilities are posted and regularly updated on the JHHS website, school’s website, google classroom, and tribal education directors office and sent to parent email.
* The school’s response plan takes into account the different needs of students and connects students/parents/communities to a compilation of social-emotional learning (SEL) and self-care resources. These resources are made available on the school’s website and through consistent email and phone communication with community leaders, parents, guardians and students.
* Walatowa High Charter School is continuously building and sharing social and emotional learning strategies to support students, families and staff to use emotional intelligence strategies according to the RULER (Recognizing, Understanding, Labelling, Expressing, and Regulating) approach.
* Social and emotional learning, and counseling support is available using Sanford Harmony https://www.sanfordharmony.org/

**WHCS TECHNOLOGY**

**(All Phases)**

Walatowa High Charter School-provided Google Chromebooks/laptops for all students. Device pickup was scheduled at designated locations prior to the first day of school for students from the Jemez Valley Corridor (Canon, Ponderosa, San Ysidro, Jemez Springs), Pueblo of Jemez, Pueblo of Tsyia and Albuquerque.

Families received communication from WHCS regarding date, time for pickup and scheduled information session. 52 Chromebooks were distributed.

**Monitoring Technology:** WHCS will monitor the use and effectiveness of technology and technology-based programming through the following process:

* WHCS’s learning management system (LMS): Effective use of technology to support rigorous, high quality instruction, analyze and modify student learning and productively communicate with diverse stakeholders is monitored through WHCS’s school-wide lesson and curriculum plans adhere to NMPED’s Standards and Benchmarks and provide accountability documentation in regard to compliance review and teacher evaluation.
* WHCS Google Chromebooks, WHCS G-Suite and additional licenses, allows WHCS the ability to manipulate what educational resources are allowable and what students view during class. WHCS Administrators, teachers and designated support staff are able to communicate with students, review student work and receive immediate student feedback through the WHSC G-Suite and google educational programs.
* Effective use of technology and technological applications is monitored through a variety of tools. WHCS’s computer-managed learning programs such as Reading Plus assess students’ reading levels, differentiates instruction and charts student’s progress. Accuplacer short cycle assessment will enable school to get baseline data and done quarterly to measure projected growth. Students completed assignments and teacher developed assessments are evaluated through WHCS G-Suite account.
* WHCS’s innovative technology applications such as Code.org’s Computer Science and Arduino/Microcontrollers classes each contain their own Learning Management Systems to manage content delivery, user interactions and user progress. Teacher feedback as well as content-specific as well as cross curricular professional training is provided throughout the school year.
* Bi-Annual Computer Device Inspection: WHCS I.T. Contractor - TechNuts LLC out of Rio Rancho, NM will inspect all devices bi-annually.
* Online curriculum delivery and quality of instruction are consistently monitored and assessed to ascertain that curriculum and instruction are aligned to district, state and national standards that include college- and career readiness. Continuous evaluation of curriculum delivery in conjunction with implementation of social-emotional learning (SEL) practices is monitored through the use of the Assessment Tool for Teachers based on the Responsive Classroom Model. WHCS continues to utilize its collaborative Professional Learning Community (PLC) process of collective inquiry to assess and review student learning and build capacity of teachers and leaders effectively

The WHCS  helpdesk will be open 8:00 a.m. 5:00 p.m. WHCS Tech Coordinator and WHCS Conracted I.T. Professionals can provide remote assistance and schedule in-person tech support when needed. Avoid long call-wait times by submitting an online work order at technuts@walatowahcs.org.

Walatowa High Charter School is committed to ensuring students have safe online experiences when using WHCS technology. An internet filtering product has been installed on all student devices. Students are prohibited to download any additional software without WHCS Administration approval.

Please review WHCS I.T. Agreement Form before receiving WHCS devices. Agreement Form must be signed prior to distribution.

**Pueblo of Jemez Access Points**

Per the Pueblo of Jemez Governors’ recommendation and all schools beginning the 2020/21 school year with virtual instruction, we understand the connectivity issues our students may face. To mitigate the internet connectivity gap, the Department of Education has worked to set up **Wireless Access Points (WAP) for** student use at various locations throughout the community. They are listed below:

**E – Rate Fiber Powered WAP:**

* San Diego Riverside Charter School Cafeteria Parking Lot.
* Walatowa High Charter School Parking Lot.
* Jemez Pueblo Community Library Parking Lot & Indoor use if space available with mask & adherence to Social Distancing practices.

**Utilizing E-Rate Fiber Powered WAP locations will allow multiple users at faster speeds while not interrupting services**.

Directions for use:

1. Drive or walk to these parking lots and go to wifi settings on your device
2. Select WIFI option: Homework Hub
3. Utilize WIFI

**Cradle Point WAP:**

* Civic Center Parking Lot
* Jemez Day School Parking Lot

**Utilizing CradlePoint WAP locations can host at most six (6) users but as more people utilize these services the speed at which your device works will decrease.**

Directions for use:

1. Drive or walk to these parking lots and go to wifi settings on your device
2. Select WIFI option: NM PED IED
3. Utilize WIFI

**Mobile Units – WIFI Access:**

* Three (3) Buses equipped with Mobile WiFi Access points will be parked at various locations throughout the community to support connectivity.

All outdoor WAP locations are open to Jemez students daily but are subject to the Pueblo of Jemez Governors Curfew Hours that will vary dependent on COVID-19 Pandemic situation.

For any Questions and/or Follow Up Information, Please call our Pueblo of Jemez Department of Education:  575.834.9102.

Pueblo of Tsyia: Access points will be identified through the Pueblo of Tsyia Education Department at 505.337.2167

**WHCS TRANSPORTATION**

**(Phase II & Phase III)**

**Transportation may be made available when the Pueblo of Jemez and Pueblo of Tsyia Tribal Administration community Stay At Home Orders, and WHCS Governing Board/ WHCS Administration deem safe.**

* Drivers, monitors and students will be required to wear a face covering.
* Temperatures will be taken prior to bus entry.
* Drivers, monitors and students will sit 6 ft. apart in assigned seats.
* Students will adhere to the Center for Disease and Control (CDC), New Mexico Department of Health, NM PED, NM Department of Transportation, NMPEC, Pueblo of Jemez-Transportation, Pueblo of Tsyia, WHCS Transportation guidelines and regulations.

**WHCS NUTRITION SERVICES**

Pueblo of Jemez Health and Human Services, JHHS Dietician is assigned to design the WHCS meal menu which meets USDA guidelines. Meals are available for all WHCS-enrolled students. Packaged lunch and breakfast may be picked up at designated locations from 12 p.m. to 1:00 p.m., Monday-Friday. Students do not need to be present, but student name and person signing out meal will be required for pickup.

* **Pueblo of Jemez:** Pueblo of Jemez Civic Center
* **Jemez Valley Corridor (San Ysidro, Jemez Springs, Canon, Ponderosa)**: WHCS will be provided at designated locations until further notification.
* **Pueblo of Tsyia:** Meals will be distributed to the Pueblo of Tsyia.

**WHCS Information:**

Employee Safety Guidance for Meal Service Programs, USDA Food Safety Resources:  <https://www.fns.usda.gov/ofs/food-safety-resources>.

**WHCS FAMILY SUPPORT**

* Social-emotional learning lessons will be embedded in a variety of WHCS-provided curriculum to support the unique needs students are facing during this pandemic. In addition, JHHS and Pueblo of Jemez programs virtual presentations and literature will be provided to parents and students.
* Teachers will focus on creating relationships and connections during the first 15 days via phone, virtual, e-mail.
* Teachers will undergo professional learning on increasing engagement in remote settings. Utilizing Google Education. CNM Continuous learning, SAT etc..
* WHCS Executive Director, WHCS Instructors, Pueblo of Jemez Tribal Education Department, Pueblo of Tsyia Tribal Education Department and WHCS Faculty will be available to co-facilitate lessons and check in with students who need extra support via tutoring, mentoring and counseling referral.
* WHCS Faculty will have access to JHHS counselor-created coursework through WHCS Google Classroom. Assigned JHHS Behavioral Health Representative will meet with students as needed and co-facilitate health and wellness presentations  with teachers, students and families.
* WHCS will identify outreach teams to support family needs including technology, food security, supplies, and mental and behavioral health.
* JHHS, Pueblo of Jemez Tribal Programs and Pueblo of Tsyia Tribal Programs will be available to directly support families' social and emotional wellness.
* The WHCS/JHHS Behavioral Health referral system will continue for families requiring additional support.
* Students will have access to teachers and staff for technical support, office hours, small group or individual instruction and more. Videos and tutorials will also be available through Parent Google Classroom.
* Parents will have access to teachers and staff for technical support and professional learning, including boot camps, videos, phone help, in-person appointments as needed for device set-up and video conferencing.
* Parent Information Sessions: These free Parent Information Sessions will focus on different aspects of school reentry to address parent and community questions and provide clarity and transparency about our planned processes. In addition, sessions regarding college/career, educational and health related topics will also be available to parents and community. (Parent training schedule to be announced)
* JHHS, Pueblo of Jemez and Pueblo of Tsyia Tribal Education Program scheduled presentations and workshops.

**Parent Information:**

* On-Line Student Success: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/OnlineStudentSuccess_FlyerChecklist_English.pdf>
* NM School Re-Entry Guidelines: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/20NMPED_ReentryRequirements_1Page6.24.pdf>
* Family Guidance: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/School-Reentry-FAQ-6-25-2020.pdf>
* Re-Entry Task Force Recommendations: https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/NMPED\_Reentry\_Task\_Force\_Recommendations\_June2020\_Report.pdf
* CTE Guidance: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_CTE.pdf>
* Supporting Teachers: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_SupportingStudentTeachers.pdf>
* ELL Support: https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED\_SupportDoc\_ELsBMEPsSSBB.pdf
* Reporting Abuse: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_ReportingAbuse.pdf> \*Pueblo of Jemez Social Services and POJ Police will be notified.
* Virtual Classroom Guidance: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_ChecklistVirtualClassroom.pdf>
* Special Education Re-Entry: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_SpecialEducation.pdf>
* ACT/SAT <https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_ACTSATtesting.pdf>
* NMPED Family Portal: <https://webnew.ped.state.nm.us/parents/>
* NMPED Bullying/Cyberbullying: <https://webnew.ped.state.nm.us/parents/> nmped/
* SAMSHA:<https://store.samhsa.gov/product/Coping-with-Stress-During-Infectious-Disease-Outbreaks/sma14-4885>
* NMPED Homeless Support: https://webnew.ped.state.nm.us/bureaus/student-success-wellness/mckinney-vento/