**Walatowa High Charter School**

**Board Meeting Minutes**

**January 31, 2022**

**I. Call to Order:**

Meeting was called to order at 12:10 p.m. by Mr. Kenneth Sando.

**II. Pledge of Allegiance:**

Mr. Kenneth Sando led the governing board members and staff on the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: Mr. Kenneth Sando, Mr. Ryszard Wasilewski, Ms. Danielyn Pino and Mr. Stuart Gachupin (via phone)

**IV. Approval of Agenda:**

Mr. Kenneth Sando reviewed the agenda and asked if there were any changes. Mr. Kenneth Sando made a motion approve the agenda as presented. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 4 in favor and 0 against.

**V. Introduction of Guest:**

Mr. Kenneth Sando welcomed and thanked Ms. Melissa Brown, Charter Schools Division (CSD) representative, for joining the meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of December 2021 to the governing board:

1. Ms. Katherine Toya presented for Audit Committee: Audit has been completed and submitted to PED but have not received a response as to when it will be released. The Finance Committee: regular monthly invoices paid.
2. Ms. Katherine Toya explained expenditure reports for December 2021 to governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve expenditure reports as presented. Motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 4 in favor and 0 against.
3. Ms. Katherine Toya presented the Bills Paid for approval. There were no questions regarding bills paid in December 2021. Mr. Kenneth Sando made a motion to approve the bills paid. The motion was seconded by Mr. Ryszard Wasilewski. Motion passed with 4 in favor and 0 against.
4. Ms. Katherine Toya presented the BARS for January 2022 to the governing board members. Mr. Kenneth Sando made a motion to approve the BARS as presented. Motion was seconded by Ms. Danielyn Pino. Motion passed with 4 in favor and 0 against.

**VIII. Reports:**

1. Principal’s Report – Mr. Arrow Wilkinson:

* In-person classes will start on February 1, 2022
* Principal/Teachers sent notices to parents regarding the academic status of each student
* WHCS Facebook account setup and has 80 followers
* Boys Basketball has a new coach Keshaun Shendo – WHCS alumni
* WHCS had a difficult week with the loss of WHCS alumni D. Casiquito

**IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

No Executive Session was held at this meeting.

**XI. New Business:**

1. Ms. Melissa Brown, CSD Representative, presented the board and staff with changes and improvement to the WHCS website in order to be in compliance with Charter School Division. Ms. Brown advised the board members with the mandatory governing board trainings. Trainings are all online and all members need to complete the required training hours. A secretary must be appointed on the WHCS governing board council.
2. Mr. Arrow Wilkinson presented the WHCS Open Meetings Resolution for approval. Mr. Kenneth Sando made a motion to approve the Open Meetings Resolution. Mr. Ryszard Wasilewski seconded the motion. Motion passed with 4 in favor and 0 against.
3. The governing board meeting minutes were presented for approval for December 20, 2021. Mr. Kenneth Sando made a motion to approve the minutes as presented. Ms. Danielyn Pino seconded the motion. Motion passed with 4 in favor and 0 against.

**XI. Governing Board Issues:**

The next meeting will be held online on Wednesday, February 16, 2022; 6:00 p.m.

**XIV. Adjournment:**

Mr. Kenneth Sando made a motion for adjournment at 1:10 p.m. and seconded by Mr. Ryszard Wasilewski. Motion passed with 3 in favor and 0 against.