**Walatowa High Charter School**

**Board Meeting Minutes**

**June 15, 2022**

**I. Call to Order:**

Meeting was called to order at 12:20 p.m. by President Mr. Kenneth Sando.

**II. Pledge of Allegiance:**

Mr. Kenneth Sando led the governing board members and staff on the pledge of allegiance.

**III. Ascertain of Quorum:**

Board Members present: Mr. Kenneth Sando, Ms. Danielyn Pino and Ms. Sotela Valverde

**IV. Approval of Agenda:**

Mr. Kenneth Sando reviewed the agenda and asked if there were any changes. No changes were made with the agenda. Mr. Kenneth Sando made a motion to approve the agenda as presented. Motion was seconded by Ms. Danielyn Pino. Motion passed with 3 in favor and 0 against.

**V. Introduction of Guest:**

Mr. Kenneth Sando introduced Ms. Bobbie Shendo as a guest for the meeting.

**VI. Public Comments:**

There were no public comments made at this meeting.

**VII. Financial Reports:**

Ms. Katherine Toya, Business Manager, presented the financial reports for the month of May 2022 to the governing board:

1. Ms. Katherine Toya presented for Audit Committee: Completed journal entries. Desktop audit with Mr. Frank Casanova. The Finance Committee: Closing out all purchase orders for the school year.
2. Ms. Katherine Toya explained the Expenditure Reports for May 2022 to governing board members. There were no questions on the reports. Mr. Kenneth Sando made a motion to approve the Expenditure Reports as presented. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
3. Ms. Katherine Toya presented the Bills Paid for approval. There were no questions regarding Bills Paid in May 2022. Mr. Kenneth Sando made a motion to approve the Bills Paid. The motion was seconded by Ms. Danielyn Pino. Motion passed with 3 in favor and 0 against.
4. Ms. Katherine Toya presented the BARS for June 2022. Mr. Kenneth Sando made a motion to approve the BARS as presented. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.

**VIII. Reports:**

1. Principal’s Report – Mr. Arrow Wilkinson:

* WHCS has currently 45 students enrolled
* Extended Learning Time Program is completed for the school year. No students attending summer school
* Mr. Alfred Cletus Casiquito will be attending CDL Bus training in Las Vegas, NM during the week of June 20th-24th, 2022
* A bus will be purchased for transporting WHCS students
* Reading Plus – 3.8 growth
* 14 students will be possibly attending the CNM Career Program
* IAIA classes for Spring 2023 will be offered at WHCS – Digital Art with Mr. Meek
* Virtual governing board training is available for board members
* Student Nutrition will be partnered with San Diego Riverside Charter School again for the new school year
* There will be split teachers for Math starting in the new school year
* WHCS currently in the process of closing out the 2021-2022 school year.

**IX. Executive Session Pursuant to the Opening Meeting Law, Section 10-15-1H(2), NMSA 1978 for discussion for Personnel Issues.**

No Executive Session was held at this meeting.

**XI. New Business:**

1. Mr. Arrow Wilkinson introduced and presented the approval of new board member, Ms. Bobbie Shendo. Mr. Kenneth Sando welcomed and made a motion to approve Ms. Bobbie Shendo to serve on WHCS governing board. Ms. Danielyn Pino seconded the motion. Motion passed with 3 in favor and 0 against.
2. Mr. Arrow Wilkinson presented the approval of WHCS Open Meetings Act 2022-2023. Mr. Kenneth Sando made a motion to approve the WHCS Open Meetings Act 2022-2023. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
3. Mr. Arrow Wilkinson requested the purchase of Prepaid Bank Card for use by Mr. Alfred Cletus Casiquito while he attends CDL training on June 20th – 24th, at Las Vegas, NM. This would be a one-time use. Mr. Kenneth Sando made a motion to approve the one-time use of Prepaid Bank Card. Ms. Sotela Valverde seconded the motion. Motion passed with 3 in favor and 0 against.
4. Mr. Arrow Wilkinson requested the approval of a Business Credit Card for use by WHCS staff. There was a discussion on use and benefits of credit card. Mr. Kenneth Sando made a motion to approve the Business Credit Card. Motion was seconded by Ms. Sotela Valverde. Motion passed with 3 in favor and 0 against.
5. The governing board meeting minutes were presented for approval for May 18, 2022. Mr. Kenneth Sando made a motion to approve the minutes as presented. Ms. Sotela Valverde seconded the motion. Motion passed with 3 in favor and 0 against.

**XI. Governing Board Issues:**

The next meeting will be held online on Wednesday, July 20th, 2022; 12:00 p.m.

**XIV. Adjournment:**

Mr. Kenneth Sando made a motion for adjournment at 1:11 p.m. and seconded by Ms. Danielyn Pino. Motion passed with 3 in favor and 0 against.